

Henry & Evelyn Bozarth Elementary School  
School Organizational Team Minutes  
Tuesday, October 16, 2018  
2:35 p.m.

The Henry & Evelyn Bozarth Elementary School Organizational Team meeting was called to order at 2:37 p.m. on Tuesday, October 16, 2018. The meeting was held at Bozarth Elementary School in Portable 7/8.

**I. Members Present:**

Ryan Armitage  
Lani Wilson  
Claudia Kelly  
Mandy Quartaro

**Others Present:**

Bailey McGuire, Principal  
Ilene Kohen, Assistant Principal  
John Pilotin, Teacher

**Members Absent:**

Shiloh Buschman  
Kim Lewis

**II. Old Items**

- 2.1 -- Welcome new members: Mandy Quartaro, Lani Wilson, and Ryan Armitage
- 2.2 -- Update on budget/staffing adjustments: All class changes went smoothly. The school is fully staffed with no openings or long-term substitute teachers.

**III. New Items**

- 3.1 -- Bailey McGuire reviewed SOT norms. Voting options were discussed and it was decided that the team would vote using general consent and/or a ballot. The team will sit as a group and follow Robert's Rules of Order. Meetings will be held on Tuesdays at 2:35 p.m. in room #43.
- 3.2 -- Chair: Ryan Armitage, Vice Chair: Claudia Kelly, Secretary: Mandy Quartaro, Communications: Claudia Kelly
- 3.3 -- The School Performance Plan was reviewed, 2017 and 2018 data was added, goals and objectives were discussed, and adjustments were made.
- 3.4 -- Phil Kohen will create an official Bozarth Facebook page to be reviewed at the next meeting.

**IV. General Discussion**

- 4.1 -- Possible topics for the next meeting: Ideas for parent engagement and closing the achievement gap.

**V. Information**

- 5.1 -- Next Meeting Date and Time: Tuesday, November 27, 2018 at 2:35 p.m.

**VI. Public Comment Period (10 minutes maximum allotted) – No comment.**

The meeting was adjourned at 4:07 p.m.